

# MyChase

Welcome to **MyChase** your center for School communication and information. This platform enhances the School's ability to communicate with families throughout the school-year and allows our students, families and other community members to personalize information.

**To access My Chase: Click on Community Login  
Have your Username and Password Ready**

Forgot your password?  
Click "Forgot my Username and Password."

## MyChase

- When you are logged into MyChase, you are still on the main School website, able to navigate through any page. MyChase is a platform that will be your home, saved against your username and password.
- This area provides you with pages that are password-protected and content-specific for Parents, Students, Faculty & Staff, and Trustees (e.g. a Student cannot see the Parent pages.)
- Students and parents have separate password-protected accounts.
- Each individual has an account, allowing for fully personalized settings.



## Homework



- Students and parents (Grades 4-12) will access homework, assignments and resources using MyChase. This replaces the PCR look-up. Teachers will review the use of this important electronic resource at the start of school.

## PCR Link


- A link appears on your MyChase page providing access to PCR GradeBook (Grades 6-12), Progress Reports, Report Cards and attendance.
- Provides access to update your family information.

## The Calendar

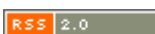
- Members of the Chase Community should use the MyChase Calendar for School dates and events.
- Click on the calendar grid to access specific calendars, select the one(s) you wish to see, and your selections will be saved for future visits   

- You can sync calendar(s) or individual events. Click the sync icon to sync to your personal

Outlook/Palm calendar; click on  to export into Excel. Click on the  for Help.


## Alerts

- To receive email or text reminders or updates for a specific event, click on the Alert icon  for the event.
- It will be important for you to keep email and phone numbers current for alerts to work effectively.

## RSS (Really Simple Syndication)

- Format for sharing and distributing Web content.
- Using an RSS reader, you can view data feeds from our site, including headlines, summaries, and links to the full stories. You can include your favorite news organizations, publications, etc.
- When the RSS icon  is visible on a page, click it to open a window listing the site's news categories.

## Page Tools

- Located at the top of the right hand navigation panel . Use to Email the page; print the page; decrease/enlarge the text on the page.

## Watch for additional features to be added

- We are committed to utilizing MyChase for information sharing in our School Community.